



NCR PRESIDENT'S TELECONFERENCE

BUILDING KNOWLEDGE/IMPROVING PROJECT DELIVERY

Wednesday, 4 June, 2014 @ 8:30 a.m. (Central)

Facilitator: *JW Mollohan*

Note Taker: *Laura Jean Derrick*

Attendees: *Region Officers, Chapter Presidents, Chapter Region Directors, Region Chairs, RDC's, Institute Director*

Notes:

1. **Roll Call** (Laura): Please confirm all information is current for President/President-Elect
2. **Minutes of last teleconference** (JW): Approved as submitted
3. **Financial reports** (JW)
 - a. Current accounting/proposed budget attached to notice. Please review proposed budget and make comment.
 - b. Reimbursements for Conference coming in – please submit ASAP.
 - c. All resources not used thus increase PEC reimbursement to \$700/Chapter representative to \$300.
 - d. Additional funds above \$10,000 to be placed in savings. Suggestions on investment of resources are welcome.
4. **Wichita Conference & Business Meeting Re-Cap:**
 - a. Congratulations to the Mid-Kansas Chapter! Well Done!!
 - b. Region Election Results: Vice-President: Mike Coan, SW Missouri / Secretary: David O'Bryan, Greater St. Louis
 - c. Succession Mandate: Task Force mandate moving forward with Vice-President moving into the President position, etc.
5. **President's Comments:**
 - a. Revisions to By-Laws: See Succession Mandate above
 - b. Balloting, when and by whom?
 - 1) Group to consider democratizing the Region – in order to encourage more Member representation to allow all membership to vote on officers in lieu of just Directors. This would include other Regional positions.
 - c. Checklists & End-of-Year Reports!: Please complete ASAP. Would like to post end of June.
 - d. Committee Service Opportunities: Please encourage more involvement by general membership
6. **NCR Conferences Schedule**
 - a. Chicago / Northern Illinois – 7-9 May, 2015
 - b. Crandic/Central Iowa – 2016 (Madison – Board voted to host Conference if needed)
 - c. Twin Ports – 2017
 - d. Greater Saint Louis – 2018 (hosting CONSTRUCT 2015)
 - e. Bi-Region with South Central – 2019
7. **Institute Update** – Lynn Javoroski
 - a. Convention & CONSTRUCT – September 9-12 September in Baltimore, MD
 - 1) Make hotel reservations ASAP due to other events happening in the area
 - 2) Awards breakfast but no banquet
 - b. NCR Caucus – Thursday, 11 September 5:45 p.m. (Location TBD) / Meal after
 - c. Update
 - 1) Meeting to identify Task Teams, Awards, etc.
 - 2) Will be meeting on budget – Institute not operating in the black – trying not to take resources from Membership due to reduction of numbers - considering invoiced if any institute representative asked to participate in events.
8. **Upcoming Schedule:**
 - a. Executive Committee Teleconference – Wednesday, 18 June at 8:30 a.m. Central
 - b. Board Teleconference – Wednesday, 9 July at 8:30 a.m. Central
 - c. Region Leaders' Teleconference – Wednesday, 6 August at 8:30 a.m. Central

End of Meeting

North Central Region of CSI
Balance Sheet
As of May 29, 2014

	<u>May 29, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · US Bank	29,870.48
1100 · Bank Savings	
1100-03 · CD-0312	5,533.13
1100-06 · Money Market	6,549.36
Total 1100 · Bank Savings	<u>12,082.49</u>
Total Checking/Savings	<u>41,952.97</u>
Total Current Assets	<u>41,952.97</u>
TOTAL ASSETS	<u>41,952.97</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-1,294.47
Total Accounts Payable	<u>-1,294.47</u>
Total Current Liabilities	<u>-1,294.47</u>
Total Liabilities	-1,294.47
Equity	
3000 · Opening Balance Equity	28,767.77
32000 · Unrestricted Net Assets	7,651.15
Net Income	6,828.52
Total Equity	<u>43,247.44</u>
TOTAL LIABILITIES & EQUITY	<u>41,952.97</u>

NORTH CENTRAL REGION BUDGET

Category	Item	Budget YTD	Actual YTD	Budgeted Year End	Projected Year End	Proposed FY 15	Notes
INCOME							
100	Member Dues (from RAP &/or Assessment)	19,031.67	17,422.00	22,838.00	21,120.00	21,000.00	We expect a little more. Just hedging a bit. Grow Membership!
102	Bank Income	15.00	-	18.00	-	-	Perhaps after asset reallocation we can expect a bit in future years
103	NCR Conference Income	-	-	-	-	-	
104	Other Income	-	-	-	-	-	
	Total Income	\$ 19,046.67	\$ 17,422.00	\$ 22,856.00	\$ 21,120.00	\$ 21,000.00	
EXPENSES							
200	Institute Convention / CONSTRUCT						
	Sub-Total	\$ 566.67	\$ 837.00	\$ 680.00	\$ 837.00	\$ 500.00	Ran over due to second event at Convention. Just a caucus this year
300	NCR Conference						
301	Expenses	-	-	-	-	-	
302	Advance to Host Chapter	-	-	-	-	-	
303	Speaker's Fees / Travel	-	-	-	-	-	
304	Presidents-Elect Training	8,750.00	4,958.00	10,500.00	5,600.00	9,500.00	Fewer Chapters / some won't show up
305	Annual Business Meeting	3,750.00	1,800.00	4,500.00	3,800.00	3,800.00	Fewer Chapters / some won't show up
	Sub-Total for NCRC	\$ 12,500.00	\$ 6,758.00	\$ 15,000.00	\$ 9,400.00	\$ 13,300.00	
306	President's Expenses	166.67	-	200.00	-	-	T & E including for NCRC
307	Vice-President's Expenses	166.67	515.00	200.00	750.00	500.00	T & E including for NCRC
308	Past President's Expenses	166.67	-	200.00	-	-	
309	Secretary's Expenses	166.67	-	200.00	-	-	T & E including for NCRC
310	Treasurer's Expenses	166.67	300.00	200.00	300.00	300.00	T & E including for NCRC
311	Breakout Sessions	166.67	-	200.00	-	-	Potentially for breakout sessions at NCRC not paid by host Chapter
312	Miscellaneous	166.67	-	200.00	-	-	Miscellaneous
315	Region District Coordinators' Expenses	2,995.83	662.00	3,595.00	1,200.00	2,000.00	T & E including for NCRC
	Sub-Total T & E	\$ 4,162.50	\$ 1,477.00	\$ 4,995.00	\$ 2,250.00	\$ 2,800.00	
400	Administrative Expenses						
401	Incorporation & Accounting Fees	833.33	802.00	1,000.00	1,000.00	1,000.00	Professional Audit? Or independent Finance Committee?
403	Postage	15.00	26.00	18.00	30.00	50.00	Stamps / parcels
404	Teleconferences	550.00	268.00	660.00	500.00	750.00	General, ExComm, RDC, & Board Meeting via teleconference
406	Other Expenses	-	198.00	-	250.00	250.00	Miscellaneous

Category	Item	Budget YTD	Actual YTD	Budgeted Year End	Projected Year End	Proposed FY 15	Notes
	Sub-Total Administrative	\$ 1,398.33	\$ 1,294.00	\$ 1,678.00	\$ 1,780.00	\$ 2,050.00	
500	Committee Expenses						
501	Awards	416.67	208.00	500.00	250.00	1,000.00	Really want to beef this up and make significant awards!
502	Certification	-	-	-	-	250.00	T & E for Committee Chair
503	Programs / Education	-	-	-	-	250.00	T & E for Committee Chair
506	Membership	-	-	-	-	250.00	T & E for Committee Chair
511	Communications / Website	-	-	-	-	500.00	Includes Constant Contact costs
	Sub-Total Committees	\$ 416.67	\$ 208.00	\$ 500.00	\$ 250.00	\$ 2,250.00	
	Total Expenses	<u>19,044.17</u>	<u>10,574.00</u>	<u>22,853.00</u>	<u>14,517.00</u>	<u>20,900.00</u>	
NET	Net Income Less Expenses	\$ 2.50	\$ 6,848.00	\$ 3.00	\$ 6,603.00	\$ 100.00	

North Central Region of CSI
Profit & Loss Budget vs. Actual
July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
304 - President's Orientation		
304-01 - Central Iowa		
01-001 - Lodging	0.00	0.00
01-002 - Mileage	0.00	0.00
304-01 - Central Iowa - Other	0.00	500.00
Total 304-01 - Central Iowa	0.00	500.00
304-02 - Central Illinois	0.00	500.00
304-03 - Chippewa Valley		
03-001 - Lodging	0.00	0.00
03-002 - Mileage	0.00	0.00
304-03 - Chippewa Valley - Other	0.00	0.00
Total 304-03 - Chippewa Valley	0.00	0.00
304-04 - Central Missouri		
04-002 - Mileage	0.00	0.00
04.001 - Lodging	0.00	0.00
304-04 - Central Missouri - Other	0.00	500.00
Total 304-04 - Central Missouri	0.00	500.00
304-05 - Chicago		
05-001 - Lodging	0.00	0.00
05-002 - Mileage	0.00	0.00
304-05 - Chicago - Other	555.00	500.00
Total 304-05 - Chicago	555.00	500.00
304-06 - Crandic	0.00	500.00
304-07 - Flint Hills	234.20	500.00
304-08 - Fox River Valley	0.00	500.00
304-09 - Greater St. Louis	594.25	500.00
304-10 - Illowa	0.00	500.00
304-11 - Kansas City	481.04	500.00
304-12 - La Crosse	0.00	500.00
304-13 - Madison		
13-002 - Mileage	0.00	0.00
304-13 - Madison - Other	0.00	500.00
Total 304-13 - Madison	0.00	500.00
304-14 - Mid-Kansas		
14-001 - Lodging	0.00	0.00
14-002 - Mileage	0.00	0.00
304-14 - Mid-Kansas - Other	0.00	500.00
Total 304-14 - Mid-Kansas	0.00	500.00
304-15 - Milwaukee		
15-001 - Lodging	0.00	0.00
15-002 - Mileage	0.00	0.00
304-15 - Milwaukee - Other	694.11	500.00
Total 304-15 - Milwaukee	694.11	500.00
304-16 - Minneapolis-St. Paul		
16-001 - Lodging	0.00	0.00
16-002 - Mileage	0.00	0.00
304-16 - Minneapolis-St. Paul - Other	0.00	500.00
Total 304-16 - Minneapolis-St. Paul	0.00	500.00
304-17 - Nebraska		
17-001 - Lodging	0.00	0.00
304-17 - Nebraska - Other	1,000.00	500.00
Total 304-17 - Nebraska	1,000.00	500.00
304-18 - Red River Valley	0.00	500.00

North Central Region of CSI
Profit & Loss Budget vs. Actual
July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
304-19 · Northern Illinois		
19-001 · Lodging	0.00	0.00
304-19 · Northern Illinois - Other	700.00	500.00
Total 304-19 · Northern Illinois	700.00	500.00
304-20 · Southwest Missouri	700.00	500.00
304-21 · Twin Ports		
21-001 · Lodging	0.00	0.00
21-002 · Mileage	0.00	0.00
304-21 · Twin Ports - Other	0.00	500.00
Total 304-21 · Twin Ports	0.00	500.00
304-22 · Wausau Area	0.00	500.00
304-23 · Food	0.00	0.00
304-24 · Room	0.00	0.00
304-25 · Other	0.00	200.00
304-26 · Speaker		
26-001 · Lodging	0.00	200.00
26-002 · Mileage	0.00	100.00
304-26 · Speaker - Other	0.00	0.00
Total 304-26 · Speaker	0.00	300.00
304-27 · President		
27-001 · Lodging	0.00	0.00
27-002 · Mileage	0.00	0.00
304-27 · President - Other	0.00	0.00
Total 304-27 · President	0.00	0.00
304-28 · Vice President		
28-001 · Lodging	0.00	0.00
28-002 · Mileage	0.00	0.00
304-28 · Vice President - Other	0.00	0.00
Total 304-28 · Vice President	0.00	0.00
304-29 · Secretary		
29-001 · Lodging	0.00	0.00
29-002 · Mileage	0.00	0.00
304-29 · Secretary - Other	0.00	0.00
Total 304-29 · Secretary	0.00	0.00
304-30 · Treasurer		
30-001 · Lodging	0.00	0.00
30-002 · Mileage	0.00	0.00
304-30 · Treasurer - Other	0.00	0.00
Total 304-30 · Treasurer	0.00	0.00
304 · President's Orientation - Other	0.00	0.00
Total 304 · President's Orientation	4,958.60	11,000.00
305 · Board Meeting		
305-01 · Central Iowa	0.00	200.00
305-02 · Central Illinois	0.00	200.00
305-03 · Chippewa Valley	0.00	150.00
305-04 · Central Missouri	0.00	200.00
305-05 · Chicago	0.00	200.00
305-06 · Crandic	300.00	200.00
305-07 · Flint Hills	0.00	200.00
305-08 · Fox River Valley	300.00	200.00
305-09 · Greater St. Louis	300.00	200.00
305-10 · Illowa	0.00	200.00
305-11 · Kansas City	0.00	200.00
305-12 · La Crosse	0.00	200.00
305-13 · Madison	300.00	200.00
305-14 · Mid-Kansas	0.00	200.00
305-15 · Milwaukee	300.00	200.00
305-16 · Minneapolis-St. Paul	300.00	200.00

North Central Region of CSI
Profit & Loss Budget vs. Actual
 July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
305-17 · Nebraska	0.00	200.00
305-18 · Red River Valley	0.00	200.00
305-19 · Northern Illinois	0.00	200.00
305-20 · Southwest Missouri	0.00	200.00
305-21 · Twin Ports	0.00	200.00
305-22 · Wausau Area	0.00	200.00
305-23 · Institute Director	0.00	300.00
305 · Board Meeting - Other	0.00	0.00
Total 305 · Board Meeting	1,800.00	4,650.00
300 · Region - Other	0.00	0.00
Total 300 · Region	6,758.60	16,600.00
306 · President		
306-01 · Travel	0.00	200.00
306-02 · Meals	0.00	0.00
306 · President - Other	0.00	0.00
Total 306 · President	0.00	200.00
307 · Vice President		
307-01 · Travel	515.04	200.00
307-02 · Meals	0.00	0.00
307 · Vice President - Other	0.00	0.00
Total 307 · Vice President	515.04	200.00
308 · Past President		
308-01 · Travel	0.00	0.00
308-02 · Meals	0.00	0.00
308 · Past President - Other	0.00	0.00
Total 308 · Past President	0.00	0.00
309 · Secretary		
309-01 · Travel	0.00	200.00
309-02 · Meals	0.00	0.00
309 · Secretary - Other	0.00	0.00
Total 309 · Secretary	0.00	200.00
310 · Treasurer		
310-01 · Travel	300.00	200.00
310-02 · Meals	0.00	0.00
310 · Treasurer - Other	0.00	0.00
Total 310 · Treasurer	300.00	200.00
311 · Breakouts	0.00	0.00
312 · Miscellaneous	0.00	100.00
315 · Chapter Visit		
315-00 · Region District Coordinator	0.00	0.00
315-1 · Northeast		
315-01 · Fox River Valley		
01-01 · Lodging	0.00	85.00
01-02 · Meals	0.00	30.00
01-03 · Mileage	0.00	70.00
315-01 · Fox River Valley - Other	0.00	0.00
Total 315-01 · Fox River Valley	0.00	185.00
315-02 · LaCrosse		
02-01 · Lodging	0.00	85.00
02-02 · Meals	0.00	30.00
02-03 · Mileage	0.00	70.00
315-02 · LaCrosse - Other	0.00	0.00
Total 315-02 · LaCrosse	0.00	185.00

North Central Region of CSI
Profit & Loss Budget vs. Actual
July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
315-03 · Madison		
03-01 · Lodging	0.00	85.00
03-02 · Meals	0.00	30.00
03-03 · Mileage	0.00	70.00
315-03 · Madison - Other	0.00	0.00
Total 315-03 · Madison	0.00	185.00
315-04 · Milwaukee		
04-01 · Lodging	0.00	85.00
04-02 · Meals	0.00	30.00
04-03 · Mileage	0.00	70.00
315-04 · Milwaukee - Other	0.00	0.00
Total 315-04 · Milwaukee	0.00	185.00
315-05 · Wausau		
05-01 · Lodging	0.00	85.00
05-02 · Meals	0.00	30.00
05-03 · Mileage	0.00	70.00
315-05 · Wausau - Other	0.00	0.00
Total 315-05 · Wausau	0.00	185.00
315-1 · Northeast - Other	0.00	0.00
Total 315-1 · Northeast	0.00	925.00
315-2 · Northwest		
315-06 · Chippewa Valley		
06-01 · Lodging	0.00	90.00
06-02 · Meals	0.00	30.00
06-03 · Mileage	0.00	90.00
315-06 · Chippewa Valley - Other	0.00	0.00
Total 315-06 · Chippewa Valley	0.00	210.00
315-07 · Minneapolis-St Paul		
07-01 · Lodging	0.00	85.00
07-02 · Meals	0.00	30.00
07-03 · Mileage	0.00	75.00
315-07 · Minneapolis-St Paul - Other	0.00	0.00
Total 315-07 · Minneapolis-St Paul	0.00	190.00
315-08 · Red River Valley		
08-01 · Lodging	0.00	85.00
08-02 · Meals	0.00	30.00
08-03 · Mileage	0.00	75.00
315-08 · Red River Valley - Other	161.68	0.00
Total 315-08 · Red River Valley	161.68	190.00
315-09 · Twin Ports		
09-01 · Lodging	0.00	85.00
09-02 · Meals	0.00	30.00
09-03 · Mileage	0.00	75.00
315-09 · Twin Ports - Other	189.45	0.00
Total 315-09 · Twin Ports	189.45	190.00
315-2 · Northwest - Other	0.00	0.00
Total 315-2 · Northwest	351.13	780.00
315-3 · Central		
315-10 · Central Iowa		
10-01 · Lodging	0.00	85.00
10-02 · Meals	0.00	30.00
10-03 · Mileage	0.00	70.00
315-10 · Central Iowa - Other	0.00	0.00
Total 315-10 · Central Iowa	0.00	185.00

North Central Region of CSI
Profit & Loss Budget vs. Actual
July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
315-11 · Crandic		
11-01 · Lodging	0.00	85.00
11-02 · Meals	0.00	30.00
11-03 · Mileage	0.00	70.00
315-11 · Crandic - Other	0.00	0.00
Total 315-11 · Crandic	0.00	185.00
315-12 · Illowa		
12-01 · Lodging	0.00	85.00
12-02 · Meals	0.00	30.00
12-03 · Mileage	0.00	70.00
315-12 · Illowa - Other	0.00	0.00
Total 315-12 · Illowa	0.00	185.00
315-13 · Nebraska		
13-01 · Lodging	0.00	85.00
13-02 · Meals	0.00	30.00
13-03 · Mileage	0.00	70.00
315-13 · Nebraska - Other	0.00	0.00
Total 315-13 · Nebraska	0.00	185.00
315-3 · Central - Other	0.00	0.00
Total 315-3 · Central	0.00	740.00
315-4 · Southwest		
315-14 · Central Missouri		
14-01 · Lodging	0.00	80.00
14-02 · Meals	0.00	30.00
14-03 · Mileage	0.00	75.00
315-14 · Central Missouri - Other	0.00	0.00
Total 315-14 · Central Missouri	0.00	185.00
315-15 · Flint Hills		
15-01 · Lodging	0.00	80.00
15-02 · Meals	0.00	30.00
15-03 · Mileage	0.00	75.00
315-15 · Flint Hills - Other	0.00	0.00
Total 315-15 · Flint Hills	0.00	185.00
315-16 · Kansas City		
16-01 · Lodging	0.00	80.00
16-02 · Meals	0.00	30.00
16-03 · Mileage	0.00	75.00
315-16 · Kansas City - Other	0.00	0.00
Total 315-16 · Kansas City	0.00	185.00
315-17 · Mid-Kansas		
17-01 · Lodging	0.00	80.00
17-02 · Meals	0.00	30.00
17-03 · Mileage	0.00	75.00
315-17 · Mid-Kansas - Other	0.00	0.00
Total 315-17 · Mid-Kansas	0.00	185.00
315-18 · Southwest Missouri		
18-01 · Lodging	0.00	80.00
18-02 · Meals	0.00	30.00
18-03 · Mileage	0.00	75.00
315-18 · Southwest Missouri - Other	0.00	0.00
Total 315-18 · Southwest Missouri	0.00	185.00
315-4 · Southwest - Other	0.00	0.00
Total 315-4 · Southwest	0.00	925.00

North Central Region of CSI
Profit & Loss Budget vs. Actual
 July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
315-5 · Southeast		
315-19 · Central Illinois		
19-01 · Lodging	0.00	85.00
19-02 · Meals	0.00	30.00
19-03 · Mileage	0.00	60.00
315-19 · Central Illinois - Other	0.00	0.00
Total 315-19 · Central Illinois	0.00	175.00
315-20 · Chicago		
20-01 · Lodging	0.00	85.00
20-02 · Meals	0.00	30.00
20-03 · Mileage	0.00	60.00
315-20 · Chicago - Other	0.00	0.00
Total 315-20 · Chicago	0.00	175.00
315-21 · Greater St. Louis		
21-01 · Lodging	0.00	85.00
21-02 · Meals	0.00	30.00
21-03 · Mileage	0.00	60.00
315-21 · Greater St. Louis - Other	310.80	0.00
Total 315-21 · Greater St. Louis	310.80	175.00
315-22 · Northern Illinois		
22-01 · Lodging	0.00	85.00
22-02 · Meals	0.00	30.00
22-03 · Mileage	0.00	60.00
315-22 · Northern Illinois - Other	0.00	0.00
Total 315-22 · Northern Illinois	0.00	175.00
315-5 · Southeast - Other	0.00	0.00
Total 315-5 · Southeast	310.80	700.00
315 · Chapter Visit - Other	0.00	0.00
Total 315 · Chapter Visit	661.93	4,070.00
400 · Administrative Expenses		
401 · Corporation Fee	802.50	1,202.90
402 · Other Expenses		
402-01 · Bank Charges	0.00	0.00
402 · Other Expenses - Other	126.00	100.00
Total 402 · Other Expenses	126.00	100.00
403 · Postage	26.45	27.00
404 · Teleconferences	268.17	820.16
405 · Small Chapter Grant	0.00	0.00
406 · Other	71.72	100.00
400 · Administrative Expenses - Other	0.00	0.00
Total 400 · Administrative Expenses	1,294.84	2,250.06
500 · Committee		
501 · Awards	208.20	600.00
502 · Certification	0.00	0.00
503 · Communication	0.00	0.00
504 · Education	0.00	0.00
505 · Finance	0.00	0.00
506 · Membership	0.00	150.00
507 · Product Show	0.00	0.00
508 · Programs	0.00	0.00
509 · Student Liaison	0.00	0.00
510 · Technical	0.00	0.00
511 · Website	18.17	0.00
500 · Committee - Other	0.00	0.00
Total 500 · Committee	226.37	750.00

North Central Region of CSI
Profit & Loss Budget vs. Actual
July 1, 2013 through May 29, 2014

	Jul 1, '13 - May 29, 14	Budget
66900 · Reconciliation Discrepancies	0.00	0.00
Total Expense	10,593.89	25,250.06
Net Income	6,828.52	-2,431.54