



## NCR PRESIDENT'S TELECONFERENCE

### BUILDING KNOWLEDGE/IMPROVING PROJECT DELIVERY

**Notes: Wednesday, 5 February, 2014 @ 8:30 a.m. (Central)**

- A. Roll Call** (Laura)
- B. Minutes of last teleconference** – no objections / accepted as posted
- C. Officer Reports**
  - 1. **Treasurer** – J.W. Mollohan & Joel Meyer
    - a. Very few expenses / one deposit
    - b. Dues running behind projected – possible due to recession (Current number of members = 1,645)
    - c. Will need to use some of reserve if trend continues
    - d. What is goal for percentage of expense for budget items and potential reduction percentage?
      - 1) Be as frugal as possible but spend as needed to serve the Chapter
      - 2) Is there a projection of percentage of shortfall for this year?
    - e. Largest expense is President-Elect training which is upcoming in May
    - f. Global services cost – eliminate if used for other than conference calls
    - g. Review reimbursement policy with Executive Committee. Have Chapters file own to save expense of Accountant.
  - 2. **Vice President** – David Dixon (no report)
  - 3. **President** – J.W. Mollohan
    - a. Award of the week posted on website to recognize individual Chapters.
    - b. Constant contact being launched to work with Chapters directly.
    - c. Wiley will not be continuing as RDC at the end of this year
- D. Committee Reports**
  - 1. **Website** – Peter Dinschel
    - a. Membership numbers posted on Website for all categories
    - b. All Meeting Notes, etc. posted on Website.
- E. RDC Reports** (none)
- F. NCR Conferences**
  - 1. **Wichita** – 1 - 3 May, 2014
    - a. Board Committee Chairs to g
    - b. Website is live and Committee will email weekly
    - c. Working thru Sessions and Leadership Track
    - d. Sponsorships available and needed
  - 2. **Chicago** – 7 – 9 May, 2015
    - a. Progress being made – will be held downtown
- G. Institute Update** – Lynn Javoroski
  - 1. Available for any assistance.
  - 2. Institute is looking for people to be on task teams and committees and trying to find out who will be continuing on their task teams or committees, either as member or chair.
  - 3. Institute is also looking at Region boundaries, as they do every 5 years, to determine if they are OK as they are or if there needs to be adjustments
- H. New Business?**
  - 1. Healthy Chapter Checklist
    - a. OCC Award – 3/10 participated last year, more smaller Chapter involvement
    - b. Tool to evaluate how to assist Chapters better
  - 2. Wausau loss of important member: Jeff Crowel who served as secretary and treasurer of the Chapter
  - 3. James Kellett (Minneapolis-St. Paul) has been recognized by Institute for 50 years of service (member since 1960)

**Next Teleconference: Wednesday, 5 March, 2014 @ 8:30a.m. Central**