



Annual Meeting Minutes

Saturday, May 2, 2014

Facilitator: *J.W. Mollohan*

Minute Taker: *Laura Jean Derrick*

Attendees: *All NCR Members & Guests*

Minutes

1. **Introductions** (J.W. Mollohan)
2. **Roll Call** (Laura Jean Derrick)
 - a. Region Officers: J.W. Mollohan, David Dixon, Joel Meyer, Laura Jean Derrick
 - b. Chapters (13 of 21 Chapters and all Officers present representing a quorum)
 - 1) Present: Central Iowa, Chicago, Crandic, Flint Hills, Greater St. Louis, Kansas City, Madison, Mid-Kansas, Milwaukee, Minneapolis-St. Paul, Nebraska, Northern Illinois, Red River Valley, Southwest Missouri.
 - 2) Absent: Central Illinois, Central Missouri, Fox River Valley, Illowa, LaCrosse, Red River Valley, Twin Ports, Wausau.
 - c. Region District Coordinators
 - 1) Present: Kermit Duncan, Wiley McMillan, Gerard Capell, Stephen Conrath, David O'Bryan.
 - 2) Absent: Randy Chapple.
 - d. Institute Director: Lynn Javoroski
 - e. Committee Chairs
 - 1) Present: Lynn Javoroski, Steve Gantner, Wiley McMillan, Fred Burr, George Everding, Peter Dinschel, Andrea Zawodny, Jon Papke, John Rickert
 - 2) Absent: None
 - f. Guests: Katlyn Solomon (Institute), Brady Whitaker (Institute Board of Directors), Greg Markling (Institute Past President)
3. **Approval of Minutes from 2103 Annual meeting**(Laura Jean Derrick): Approved without objection
4. **Treasurer's Report** (Joel Meyer)
 - a. Tracking behind due to less Membership
 - b. Convention over on budgeted costs due to extra meeting for Website training
 - c. Budget allowance for Conference Reimbursables (Forms on Website)
 - 1) President-Elect Training = \$700 per person
 - 2) Chapter Representative = \$200 per person
 - 3) Executive Committee = \$200 per person
 - d. RDC Chapter Visit Reimbursement varies based on travel distances
 - e. Administrative expenses over budget
 - f. Committee awards under budget
 - g. Money not being spent so income reduction will maintain Region in positive position
 - h. Trending expense loss for the past 8 years was reviewed
 - i. RAP (Regional Allocation Program): Dues set aside from National then given back to Regions for Region activities



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5. **Executive Committee Reports** (J.W. Mollohan)

a. FY 2014 Goals / Actions (See attached FY Goals/Actions Power Point presentation)

1) Additional Notes

- a) Eleven Chapters have been visited to date
- b) All five RDC positions are filled
- c) Added Non-Affiliated Coordinator (Institute Membership Committee using NCR as example for development Nationally)
- d) Healthy Chapter Checklist developed to assist in creating Chapter reports
- e) Chapter Website development – encourage all Chapters to utilize
- f) Rework organizational structure to address issues relevant to Membership
- g) Restructured Committees & Task Teams
- h) Thank you to RDC's for work being done
- i) Discussion
 - I. Same discussion took place in 1990 with result to allocate funds to expand Region Membership by six new Chapters. Same issues remain – review is good work.
 - II. Power Point will be made available on Website to elicit comments from Membership

b. NCRC Schedule & Locations

- 1) A long term strategy needs to be developed to cover the Region Territory more systematically
- 2) Reviewing the West and North to host in 2016
- 3) Combined Chapter event a possibility
- 4) Discussion
 - I. Originally developed to be alphabetical but not working due to size and special conditions of the Chapters

c. Succession Planning Task Force (John Rickert) (see attached Power Point presentation)

1) Discussion

- I. Better transition development – Chapter method works with President-Elect so should be as successful
- II. Implementing may take longer – 2 to 3 years possibly
- III. President-Elect having established duties will also make transition better – these will need to be written into the By-Laws also
- IV. Should consideration be 'provisional' until By-Laws are changed?
- V. Succession process: Define Nominee, Election, Term, Training, Tasks, Responsibilities

d. Meet the Candidates (see Board Meeting Minutes)

6. **Open Commentary**

a. Steve Gantner – reminder the 2015 CONSTRUCT is in St. Louis

7. **2015 NCR Annual Conference Presentation** by Chicago Chapter (Co with Detroit-Great Lakes Region)

- a. May 7-9 (Room rate available 3 days before and after event)
- b. Downtown Chicago - Mart Plaza Holiday Inn (next to Merchandise Mart)
- c. Corn hat was passed with an addition of wings!

End of Meeting

Next Meeting: 2015 NCR Regional Conference – Chicago, Illinois