



# Annual Meeting Minutes

**Saturday, May 18, 2013**

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Facilitator: *John Rickert*

Note Taker: *Laura Jean Derrick*

Attendees: *Region Officers, Chapter Presidents, Chapter Region Directors, Region Chairs, RDC's, Institute Director, Institute President-Elect, Institute Representative, Other Members*

## **Agenda**

1. **Introductions** (John Rickert)
2. **Roll Call** (Laura Jean Derrick)
  - a. Region Officers: John Rickert, David Dixon, Courtney Howard, Laura Jean Derrick
  - b. Chapters
    1. Present: Central Iowa, Chicago, Crandic, Flint Hills, Greater St. Louis, Kansas City, Madison, Mid-Kansas, Milwaukee, Minneapolis-St. Paul, Nebraska, Northern Illinois, Red River Valley, Southwest Missouri, Twin Ports, Wausau
    2. Absent: Central Illinois, Central Missouri, Fox River Valley, Illowa, LaCrosse
  - c. Region District Coordinators
    1. Present: Randy Chapple, Bob Saumur, Gerard Capell
    2. Absent: Wiley McMillan
  - d. Committee Chairs
    1. Present: Lynn Javoroski, Randy Chapple, J.W. Mollohan, Brok Howard, Jon Rao Papke
    2. Absent: Laurence Wightman, Fred Burr, Mike Coan, George Everding, Marthe Brock, Marilyn Smith
  - e. Guests: Casey Robb – Institute President Elect, Ray Gaines - Institute Representative, Ujval Vyas – Institute Representative, Ross Mori – Nomination Committee Chair (general roll not taken)
3. **Treasurer's Report** (Courtney Howard)
  - a. Presentation of Budget for July 1, 2012 thru May 18, 2013
  - b. Performance for May
    1. Chapter Visits
    2. Corporate fees for tax preparation (will reduce next year)
    3. Teleconference costs
    4. Awards
    5. June will have more costs due to Regional Conference Reimbursables
4. **Institute Report** (Ray Gaines)
  - a. Topics of Presentation
    1. New Institute Branding
    2. NCR Regional Conference – well done, seamless, professional, great experience
    3. CSI Membership Value – Twitter as promotional tool for Chapters, using membership as information tool to enhance knowledge/write specs



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4. Asked why attendees joined CSI – various responses
5. CSI a place to bring all related construction entities together to discuss issues related to construction – competitors can become colleagues
5. **National President-Elect Comments** (Casey Robb)
  - a. Topics of Presentation
    1. CSI celebrating 65<sup>th</sup> year and future looks great
    2. Build local experiences to strengthen organization
    3. Better prepare those in industry
    4. Focus on core CSI values in long range planning – diversified membership base, continuous development of standards & formats / education & certification
    5. Goals for upcoming year: get CSI message of better document delivery out to external organizations, facilitate the meaning of ‘trusted advisor’ by using a Certified Specifier will bring more value and lower liability to projects, listen to young professionals goals and assist them in developing skills to also become ‘trusted advisors’.
6. **Risk Management & Professional Insurance Comments** (Ujjval Vyas, esquire – Design Futures Council)
  - a. Developing a project to survey all major parties to establish base line of information
  - b. Value Proposition to Owners – risk reduction opportunities thru better documents
  - c. Seek way to become fundamental to Owner’s thinking about value of services to reduce risk
7. **Committee Reports** (John Rickert)
  - a. **Electronic Communications Committee** – Web Site Status - Brok Howard
    1. New Website address is [ncr.csinet.org](http://ncr.csinet.org)
    2. Access all Region based information from Home Page
  - b. **Nomination Committee** (Ross Mori)
    1. President: Jon Rao Papke and J.W. Mollohan / Treasurer: Joel Meyer
    2. Working on operating guidelines to select nominees in the future
    3. There is now a list of interested potential nominees for next year and beyond
  - c. **Open Committee Chairs**
    1. Membership and Planning (Fred Burr, Chair) – outcome of election will establish chair
  - d. **Open Comments**
    1. Thank you to John Rickert for a great job as NCR President
    2. Thank you to Courtney Howard for a great job as NCR Treasurer
8. **2014 NCR Annual Conference Presentation** by Wichita (Mid-Kansas Chapter)
  - a. Corn hat was passed with an addition of a train whistle

End of Meeting

**Next Meeting: 2014 NCR Regional Conference – Wichita, Kansas**